

BOE Minutes 7-9-18 Re-organizational and regular meeting

The re-organizational and regular meeting of the South Kortright Central School District was held on **Monday, July, 9 2018**, in Harbaugh Hall.

Members Present: Terri Chichester, President
Barbara Hanselman, Vice President
Randy Hungerford
Patrick Funk
Mary McMullen

Others Present: Patricia Norton-White, Superintendent/ Pro-Tem District Clerk
Krislynn Dengler, Building Principal
Nathan Kanarek, School Business Manager
(several staff and community members)

Others Absent: Betty Ann Post/District Clerk

ON MOTION of Barbara Hanselman, seconded by Randy Hungerford, the Board approved Patricia Norton-White as the Pro-Tem District Clerk for the July 9, 2018 re-organizational and regular meeting.

I. CALL TO ORDER

Pro – Tem District Clerk, Patricia Norton-White called the meeting to order at 6:14 pm.

II. ELECTION OF BOARD PRESIDENT

ON MOTION of Barbara Hanselman, seconded by Patrick Funk, Terri Chichester was nominated and elected Board President for the 2018/2019 school year.
Motion Carried
AYES: Unanimous

III. ELECTION OF BOARD VICE PRESIDENT

ON MOTION of Randy Hungerford, seconded by Terri Chichester, Barbara Hanselman was nominated and elected Vice President for the 2018/2019 school year.
Motion Carried
AYES: Unanimous

IV. OATHS OF OFFICE

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Terri Chichester, as President, Barbara Hanselman as Vice President, Randy Hungerford, Patrick Funk and Mary McMullen as Board of Education members took their oaths of office.

V. APPOINTMENTS OF BOARD OFFICIALS FOR 2018/2019

ON MOTION of Barbara Hanselman, seconded by Patrick Funk the Board approved the following Board officials for the 2018/2019 school year:

District Treasurer: Nathan Kanarek
Deputy Treasurer: Sharon Pietrantonio
Clerk of the Board: Betty Ann Post
Tax Collector: Bettye Darling
Internal Auditor: Rachael Westcott
Alternate, Betty Ann Post
Census Taker: Kim Kanarek

Motion Carried
AYES: Unanimous

VI. OATHS OF OFFICE FOR BOARD OFFICIALS – will be taken at a later date.

VII. BONDING OF PERSONNEL for 2018/2019

ON MOTION of Barbara Hanselman, seconded by Patrick Funk, the Board approved the following bonding of personnel for the 2018/2019 school year:

BASIC: \$100,000 per employee
EXCESS: \$1,000,000 – Tax Collector
\$1,000,000 – Treasurer

Motion Carried
AYES: Unanimous

VIII. APPOINTMENTS FOR 2018/2019

ON MOTION of Barbara Hanselman, seconded by Randy Hungerford the Board appointed on a Consent Agenda the following personnel for the 2018/2019 school year:

School Physician: Dr. Chris Kjolhede, Bassett Healthcare
School Attorney: Hogan & Sarzynski
Attendance Officer: Krislynn Dengler
Local Homeless Educational

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Liaison:	Krislynn Dengler
DASA Coordinator (Dignity for all Students Act)	Krislynn Dengler
Central Treasurer/Extra Classroom Activity Fund:	Sharon Pietrantonio
Independent District Auditors:	Raymond G. Preusser, CPA, P.C.
Records Management Officer:	Betty Ann Post
Records Access Officer:	Patricia A. Norton-White
Insurance Consultants:	Reynards Insurance Company
Parent's Newsletter Editor:	Betty Ann Post
Comptroller – Extra Classroom Activity Fund	Christine Davis
Payroll Clerk	Nathan Kanarek
Title IX Officer:	Patricia A. Norton-White
Civil Rights Compliance Officer:	Patricia A. Norton-White

Motion Carried
AYES: Unanimous

IX. AUTHORIZATIONS FOR 2018-2019

ON MOTION of Barbara Hanselman, seconded by Randy Hungerford the Board approved on a Consent Agenda the following authorizations for the 2018/2019 school year:

Person to certify Payrolls:	Patricia A. Norton-White
School Purchasing Agent:	Patricia A. Norton-White
Designation of Authorized Signatures on checks (exclusive Of extra classroom activity):	Nathan Kanarek and Sharon Pietrantonio

Designation of Authorized Signatures on extra classroom Activity fund checks:	Sharon Pietrantonio
Alternate:	Patricia A. Norton-White
Attendance at Conferences:	Patricia A. Norton-White
Petty Cash:	Sharon Pietrantonio
Athletic Competition - \$100:	Sharon Pietrantonio
General Organization - \$100:	Sharon Pietrantonio
Office - \$100:	Sharon Pietrantonio
Cafeteria - \$75:	Christie Pietrantonio
Persons assigned Credit Cards:	Patricia A. Norton-White Nathan Kanarek

Motion Carried
AYES: Unanimous

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X. DESIGNATIONS FOR 2018/2019

ON MOTION of Barbara Hanselman, seconded by Patrick Funk, the Board approved on Consent Agenda the following designations for the 2018/2019 school year:

Bank Depositories: NBT of Norwich
Investment Banks – for sums not to exceed \$5,000,000
Delaware National Bank of Delhi
Wayne Bank
Community National Bank
JP Morgan Chase Bank

Official Newspaper: The Daily Star, Primary, with advertising placed in other local papers at the discretion of Board Clerk

Deadlines for Physical Examinations for:

Regular and Substitute Bus Drivers – June 30, 2019

Regular and Substitute Cafeteria Workers – June 30, 2019

Asbestos Designee: Michael Dengler

Pesticide Designee: Michael Dengler

Federal Applications and Reports: Patricia A. Norton-White

School Lunch and Breakfast – Claims and Aid Applications:

Nathan I. Kanarek and Patricia A. Norton-White

Free & Reduced Meal Application Hearing Official – Patricia A. Norton-White

Free & Reduced Meal Application Reviewing & Verification Official – Betty Ann Post

Motion Carried

AYES: Unanimous

XI. MILEAGE REIMBURSEMENT RATE FOR 2018/2019

ON MOTION of Mary McMullen, seconded by Barbara Hanselman, the Board approved the mileage reimbursement rate to be set at .54.5 cents per mile and will amend to the IRS rate at the time of travel for the 2018/2019 school year.

Motion Carried

AYES: Unanimous

XII. APPOINTMENT OF COACHES, ADVISORS AND COORDINATORS FOR 2018/2019

ON MOTION of Barbara Hanselman, seconded by Randy Hungerford the Board approved the following coaches on a Consent Agenda for the 2018/2019 school year as listed:

1. COACHING
Athletic Director – Robert VanValkenburgh

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Boys Varsity Soccer – Robert VanValkenburgh
Girls Varsity Soccer – Josh Burroughs
Boys Modified Soccer – Gary LiCalzi
Girls Modified Soccer – Rachel Riele
Boys Varsity Basketball – Aaron Kaufman
Girls Varsity Basketball – Josh Burroughs
Boys Junior Varsity Basketball – Karl VanAmburg
Girls Junior Varsity Basketball – Ashley Moeller
Boys Modified Basketball – Lynn Reed
Girls Modified Basketball – Rachel Riele
Cheerleading – vacant
Varsity Baseball Co-Coaches – Robert VanValkenburgh and Karl VanAmburg
Varsity Softball – Dawn Brown
Boys Modified Baseball – Aaron Kaufman
Girls Modified Softball – Rachel Riele
Track and Field - Jason Comer
Dance – vacant

Motion Carried
AYES: Unanimous

ON MOTION of Barbara Hanselman, seconded by Randy Hungerford, the Board held the following extracurricular advisors appointments for the 2018/2019 school year for discussion in Executive Session:

2. EXTRACURRICULAR

Senior Class Co-Advisors– Dawn Brown and Katie Wayman
Junior Class Co-Advisors – Gary Li Calzi and Kira LiCalzi
Sophomore Class Advisor – Caitlin Sanford
Freshman Class Co -Advisors – Caitlin Dates and Danielle Beach
Yearbook Financial Co-Advisors – Sharon Pietrantoni and Betty Ann Post
Extra Activity Coordinator – Christine Davis
School Play Advisor – Rebecca Maeder-Chien
Varsity Club Advisor – Gary LiCalzi
National Honor Society Do-Advisors – Christine Davis and Caitlin Dates
National Junior Honor Society Co-Advisors– Janine Sturniolo and Danielle Beach
Math Honor Society Co-Advisors– Christine Davis and Caitlin Dates
Spirit Club Advisor – Linda Many
Student Leadership Advisor - Katie Wayman
World Travelers' Club Advisor - Katie Wayman

Motion Carried
AYES: Unanimous

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ON MOTION of Barbara Hanselman, seconded by Randy Hungerford, the Board approved the following coordinators on a Consent Agenda for the 2018/2019 school year as follows:

3. COORDINATORS

Audio Visual Coordinator – Rebecca Maeder-Chien
Arts in Education Coordinator – Gloria Anderson
School Community Wellness Coordinator – Kira LiCalzi
Summer Gardener Supervisor – Betty Ann Post
Substitute Coordinator – Betty Ann Post
Website Coordinator – Rachael Westcott

Motion Carried
AYES: Unanimous

XIII. APPOINTMENT ON SPECIAL EDUCATION FOR 2018/2019

ON MOTION of Barbara Hanselman, seconded by Randy Hungerford, the Board appointed the following people to the Committee on Special Education on a Consent Agenda for the 2018/2019 school year:

Chairperson - Jill Doroski
Psychologist - Lauri Gordon
Physician - Bassett Healthcare
Administrator/Director of Special Education – Krislynn Dengler
Child’s Special Education Teacher
Regular Education Teacher Representative

Motion Carried
AYES: Unanimous

APPOINT SUB-CSE COMMITTEE – FOR 2018-2019

ON MOTION of Barbara Hanselman, seconded by Patrick Funk, the Board appointed the following people to the Sub-CSE Committee on a Consent Agenda for the 2018/2019 school year:

Chairperson - Jill Doroski
Psychologist - Lauri Gordon
Child’s Special Education Teacher
Regular Education Teacher Representative

Motion Carried
AYES: Unanimous

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APPOINT COMMITTEE ON CPSE (Pre-school) FOR 2018-2019

ON MOTION of Barbara Hanselman, seconded by Cheryl Protsko, the Board appointed the following people to the Committee on CPSE on a Consent Agenda for the 2018/2019 school year:

Chairperson	-	Jill Doroski
Psychologist	-	Lauri Gordon
Physician	-	Bassett Healthcare
Administrator	-	Patricia Norton-White
County Representative	-	Kyra Shew/Vera Buel

Motion Carried
AYES: Unanimous

XIV. READOPT POLICIES FOR 2018/2019

ON MOTION of Randy Hungerford, seconded by Patrick Funk, the Board re-adopted all policies and the Code of Ethics in place the prior year (2017/2018) for the 2018/2019 school year.

Motion Carried
AYES: Unanimous

XV. ADOPTION OF BOARD MEETING DATES FOR 2018/2019

ON MOTION of Randy Hungerford, seconded by Barbara Hanselman, the Board approved the next Board of Education Meeting for Monday, August 6, 2018 at 7:00 pm.

Motion Carried
AYES: Unanimous

XVI. ADOPTION OF ANNUAL BUDGET HEARING AND VOTE DATES FOR 2018/2019

ON MOTION of Mary McMullen, seconded by Randy Hungerford the Board approved the following dates on a Consent Agenda:

Annual Budget Hearing is set for May 14, 2019 at 7:00 pm
Annual Budget Vote is set for May 21, 2019 from 12:00 -8:00 pm

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Motion Carried
AYES: Unanimous

ELECTION INSPECTORS

ON MOTION of Patrick Funk, seconded by Randy Hungerford, the Board approved an hourly rate of \$12.00 for Election Inspectors for the 2018/2019 school year.

Motion Carried
AYES: Unanimous

The Board moved into the regular meeting at 6:37 pm.

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I. COMMENTS

- >From the Board of Education
- >From the Superintendent
- >From the Building Principal

II. ROUTINE BUSINESS

ON MOTION of Barbara Hanselman, seconded by Randy Hungerford, the Board approved the minutes June 18, 2018 as presented.

Motion Carried

AYES: Terri Chichester, Barbara Hanselman, Randy Hungerford, Patrick Funk

ABSTAINED: Mary McMullen

IV. COMMUNICATIONS

Thank you notes from students receiving high school awards

V. PRESENTATIONS – none

VI. NEW BUSINESS

ON MOTION OF Barbara Hanselman, seconded by Randy Hungerford, the Board approved Robert Korba as the Driver's Education Teacher for the 2018/2019 school year at a stipend of \$6,000.

Motion Carried

AYES: Unanimous

ON MOTION of Barbara Hanselman, seconded by Randy Hungerford, the Board approved the contract between Julie Ford, Occupational Therapist, and the South Kortright Central School District for the 2018/2019 school year.

Motion Carried

AYES: Unanimous

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ON MOTION of Barbara Hanselman, seconded by Randy Hungerford, the Board held item number three (3), approved a 3% wage increase for Krislynn Dengler, Nathan Kanarek, Sharon Pietrantonio, Betty Ann Post, and Rachael Westcott for the 2018/2019 school year was held for discussion in Executive Session.

Motion Carried
AYES: Unanimous

ON MOTION of Barbara Hanselman, seconded by Randy Hungerford, the Board approved Carmelo Faro as a substitute bus driver for the 2018/2019 school year.

Motion Carried
AYES: Unanimous

ON MOTION of Barbara Hanselman, seconded by Randy Hungerford, the Board approved Caitlin Winkler to a one (1) year appointment as a substitute Elementary Teacher, grades 1-6, at a salary as per the South Kortright Teachers' Association and the South Kortright Central School District, with benefits.

Motion Carried
AYES: Unanimous

ON MOTION of Randy Hungerford, seconded by Barbara Hanselman, the Board approved the retirement of Karen Davis, bus driver, retroactive to July 1, 2018, with thanks for her years of service to the District.

Motion Carried
AYES: Unanimous

ON MOTION of Barbara Hanselman, seconded by Patrick Funk, the Board approved the memorandum of Understanding between the South Kortright Central School District and the South Kortright Teachers' Association dated June 22, 2018 regarding Robert VanValkenburgh being appointed to the following stipend positions: Athletic Director, Varsity Boys Soccer Coach and Varsity Baseball Co-Coach.

Motion Carried
AYES: Unanimous

ON MOTION of Patrick Funk, seconded by Barbara Hanselman, the Board approved the establishment of an Environmental Club at the South Kortright Central School District.

Motion Carried
AYES: Unanimous

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ON MOTION of Barbara Hanselman, seconded by Randy Hungerford, the Board approved Dawn Brown as the advisor for the Environmental Club for the 2018/2019 school year.

Motion Carried
AYES: Unanimous

ON MOTION of Randy Hungerford, seconded by Barbara Hanselman, the Board approved the following appointments on a Consent Agenda:

Richard Weiss as a school bus driver, pursuant to the rules and regulation of the Civil Service Law, for a six month probationary period, effective September 4, 2018 through March 4, 2019, to be paid at a salary as per the bargaining unit of the South Kortright Educational Support Personnel Association and the South Kortright Central School District;

Cecil Davis as a school bus driver, pursuant to the rules and regulation of the Civil Service Law, for a six month probationary period, effective September 4, 2018 through March 4, 2019, to be paid at a salary as per the bargaining unit of the South Kortright Educational Support Personnel Association and the South Kortright Central School District;

Ken Grant as a school bus driver, pursuant to the rules and regulations of the Civil Service Law, for a six month probationary period, effective September 4, 2018 through March 4, 2019, to be paid at a salary as per the bargaining unit of the South Kortright Educational Support Personnel Association and the South Kortright Central School District.

Motion Carried
AYES: Unanimous

ON MOTION of Randy Hungerford, seconded by Barbara Hanselman, the Board approved unpaid child rearing leave of absence for Mary Grant (Little) beginning on August 30, 2018 and ending on September 21, 2018.

Motion Carried
AYES: Unanimous

VI. FINANCIAL

ON MOTION of Barbara Hanselman, seconded by Randy Hungerford approved the non-resident tuition rate for the 2018/2019 school year as \$500 per student, per year.

Motion Carried
AYES: Unanimous

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ON MOTION of Randy Hungerford, seconded by Barbara Hanselman, the Board approved the Milk and Ice Cream Bid #2018-117 for the 2018/2019 school year.

Motion Carried
AYES: Unanimous

Discussion of lunch and milk prices for the 2018/2019 school year took place, prices to stay the same.

VII. OTHER

The Free and Reduced Statistics as well as the Enrollment Statistics for June 2018 were reviewed.

ON MOTION of Patrick Funk, seconded by Barbara Hanselman, the Board approved the Annual Committee on Special Education (CSE) report for the 2017/2018 school year.

Motion Carried
AYES: Unanimous

ON MOTION of Patrick Funk, seconded by Barbara Hanselman, the Board approved the Committee on Special Education (CSE) list for the 2018/2019 school year.

Motion Carried
AYES: Unanimous

ON MOTION of Randy Hungerford, seconded by Barbara Hanselman, the Board approved the buyback of up to five (5) days of unused vacation from the 2017/2018 school year for Krislynn Dengler, Nathan Kanarek, Sharon Pietrantoni, Betty Ann Post, and Rachael Westcott.

Motion Carried
AYES: Unanimous

ON MOTION of Barbara Hanselman, seconded by Randy Hungerford, the Board declared the 2011 Bluebird Bus (propane), bus #89, vin #1BAKDC5A4BF275879, with 126,582 miles as surplus.

Motion Carried
AYES: Unanimous

VIII. COMMENTS FROM THE PUBLIC

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IX. EXECUTIVE SESSION

ON MOTION of Randy Hungerford, seconded by Patrick Funk the Board moved into Executive Session for the purpose of discussing personnel contracts at 7:25 pm.

Motion Carried
AYES: Unanimous

The Board exited Executive Session at 8:08 pm.

ON MOTION of Patrick Funk, seconded by Randy Hungerford the Board approved the following extra-curricular appointments for the 2018/2019 school year:

EXTRACURRICULAR

Senior Class Co-Advisors– Dawn Brown and Katie Wayman
Junior Class Co-Advisors – Gary Li Calzi and Kira LiCalzi
Sophomore Class Advisor – Caitlin Sanford
Freshman Class Co -Advisors – Caitlin Dates and Danielle Beach
Yearbook Financial Co-Advisors – Sharon Pietrantonio and Betty Ann Post
Extra Activity Coordinator – Christine Davis
School Play Advisor – Rebecca Maeder-Chien
Varsity Club Advisor – Gary LiCalzi
National Honor Society Do-Advisors – Christine Davis and Caitlin Dates
National Junior Honor Society Co-Advisors– Janine Sturniolo and Danielle Beach
Math Honor Society Co-Advisors– Christine Davis and Caitlin Dates
Spirit Club Advisor – Linda Many
Student Leadership – Advisor: Katie Wayman
World Travelers' Club Advisor: Katie Wayman

Motion Carried
AYES: Unanimous

ON MOTION of Patrick Funk, seconded by Randy Hungerford, the Board approved a 3% wage increase for Krislynn Dengler, Nathan Kanarek, Sharon Pietrantonio, Betty Ann Post, and Rachael Westcott for the 2018/2019 school year.

Motion Carried
AYES: Terri Chichester, Barbara Hanselman, Randy Hungerford, Patrick Funk
ABSTAINED: Mary McMullen

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ON MOTION of Barbara Hanselman, seconded by Mary McMullen, the Board approved an increase in the stipend for the Committee on Special Education Chair to \$8,500 per year.

Motion Carried
AYES: Unanimous

X. EXECUTIVE SESSION

ON MOTION of Randy Hungerford, seconded by Patrick Funk, the Board moved back into Executive Session at 8:11 pm for the purpose of discussion a particular candidate for the Superintendent's Search.

Motion Carried
AYES: Unanimous

The Board exited Executive Session at 9:47 pm.

XI. ADJOURNMENT

ON MOTION of Randy Hungerford, seconded by Barbara Hanselman, the meeting was adjourned at 9:47 pm.

Motion Carried
AYES: Unanimous

Pro-Tem DISTRICT CLERK: _____

DATE: _____